

Proceedings of the 39th Meeting of Board of Management of Punjab Land Records Society held under the chairmanship of the Financial Commissioner, Revenue, Punjab-cum-Vice-Chairman of PLRS on 06 June, 2016.

The following officers were present:-

1. Sh. Samir Kumar,
Secretary, Revenue
2. Sh. V.K. Meena,
Commissioner, Ferozepur & Faridkot Divisions.
3. Sh. H.S Nanda,
Commissioner, Jalandhar Division.
4. Sh. Basant Garg,
Deputy Commissioner, Bathinda.
5. Sh. Dilraj Singh
DLR-cum-Member Secretary, PLRS, Jalandhar.
6. Ms Apneet Riyat
ADC (D), Ludhiana.
7. Smt. Surinder Kaur Waraich
Income Tax Advisor, Finance Department

Agenda Item No 39.1

Confirmation of Proceedings of 38th Meeting of Board of Management, PLRS.

Resolution 39.1

The Proceedings of 38th meeting of Board of Management were sent to all the members vide this office letter No. PLRS/BoM-38/1508-18 dated 27.04.2016. Since no observations were received from any of the members, the Proceedings of the 38th meeting of Board of Management were confirmed.

Agenda Item No 39.2

'Action Taken Report' on the 38th Meeting of Board of Management held on 07 April, 2016 and 37th Meeting of Board of Management held on 17 September, 2015.

Resolution 39.2

The action taken report was noted with the following Observations

Sr.No	Agenda Item No	Agenda Item	Resolution	Observations
1.	Agenda Item No 37.3	Purchase of Servers for Fard Kendras.	Purchase of 93 Servers in phased manner was approved.	The Process may continue but no final order shall be placed in view of the imminent finalization of the ILAS RFP document.

2.	Agenda Item No. 37.4	Implementation of Provisions of Payment of Gratuity Act 1972	Implementation was approved.	Noted.
3.	Agenda Item No 37.5	Status of Scanning and Digitization of Record Room (Ldh East)	Draft guidelines and submit in 39 th Meeting of BoM. Committee i. ADC (Ldh)- Chairman ii. JMS iii. SA iv. DSM, Ldh	The Progress was reviewed. ADC was asked to send the physical and financial progress report to Member Secretary. The Member Secretary was asked to settle the issues raised by ADC (G), Ludhiana viz. provision of server, ASM and Technical Assistant by 30.06.2016. The timeline of 30.09.2016 was fixed for completion of scanning project at Ludhiana. ADC (G) Ludhiana will also finalize the technical and procedural manual for State wide rollout of the scanning project by 30.06.2016.
4.	Agenda Item No 37.7	Integrated Land Administration System (ILAS) in Punjab	Progress noted	The progress was reviewed. The Final decision would be taken after the meeting of the Steering Committee to be held on 10th June, 2016.
5.	Agenda Item No 37.8	Payment of pending bills received from Administrative-III Branch of FC Sectt relating to Computerization	Payment of Rs 10,55,987/- to be released as & when bills are received from FC, Sectt. Will be incorporated in Budget Estimate of FY 2016-17.	Noted.
6.	Agenda Item No 37.11	Entry of Mutations at Fard Kendra	Pilot rolls out at Tehsil Jalandhar-I. After successful run, to be rolled out in the state.	Noted.
7.	Agenda Item No 38.3	Project of Survey and Preparation of Record of Rights for properties within Lal Lakir.	Cost Benefit Analysis of the Project	Chairman observed that Govt of India project "Pragati" be studied and the project in hand be moulded in

				consonance with the guidelines of "Pragati".
8.	Agenda Item No 38.4	Uploading the Revenue Officers Court Cases on Website.	To intimate action taken till date	The progress was reviewed. It was decided to have the needful done from NIC.
9.	Agenda Item No 38.6	11 th Annual Audit Report of PLRS for the year 2014-15	Progress on having internal audit to be examined	Chairman observed that Member Secretary will hold quarterly meeting with District Implementation Committees on Audit notes in the presence of Chartered Accountant.
10.	Agenda Item No 38.7	Welfare Measures of PLRS Employees	The agenda was approved and implemented.	Noted.
11.	Agenda Item No 38.8	Allocation of Funds of Rs 38.66 Lac for repair/renovation at Commissioner's Office, Ferozepur	Seeking estimate from Commissioners Jalandhar and Patiala Divisions	Noted.
12.	Agenda Item No 38.9	Quarterly Progress report of PLRS for the period 01-07-15 to 30-09-2015 and 01-10-15 to 31-12-15	The Quarterly Progress Report was noted	Noted.
13.	Agenda Item No 38.10	Implementation of Provisions of Gratuity Act 1972	The agenda was approved	Noted.
14.	Agenda Item No 38.11	Renovation of Committee Room of Department of Revenue, Rehabilitation and Disaster Management situated in Room No. 9, 3 rd Floor, Punjab Civil Secretariat-1, Chandigarh	The agenda was approved	Noted.
15.	Agenda Item No 38.12	Extension in the contract of Ms. Sunita Thakur, Project Manager, PLRS, FCR Office, Chandigarh	The agenda was approved	Noted.

Agenda Item No 39.3
Budget Estimate for the Financial year 2016-17.

Resolution 39.3

The agenda item was approved. The Chairman observed that the Budget should ideally be got approved before 31st March in future.

Agenda Item No 39.4
Quarterly Progress Report (Finance) of PLRS for the period 01/01/2016 to 31/03/2016 and Annual Report (Finance) for the Financial Year 2015-16.

Resolution 39.4

The Quarterly Progress Report (Finance) was noted.

Agenda Item No. 39.5
Supplementary Agreement between Punjab Land Records Society and M/s CMC (now TCS Ltd.)

Resolution 39.5

The agenda item was approved with the observations that the contract to be executed with M/s CMC (now TCS) must have closure date of 31st March, 2017. It was also decided that the agreement with CMS Computers Ltd will also be restricted to 31st March, 2017, with provision for annual renewal if needed. Member Secretary will accordingly do the needful for necessary amendments in the agreement with CMS separately.

Agenda Item No. 39.6
Extension in the Contract of Sh. Sukhminder Sigh Dhillon, System Analyst, PLRS.

Resolution 39.6

The agenda item was approved with the observations that the contract is renewed for a period of two years ending on 01/06/2018.

Agenda Item No. 39.7
Amendment in Recruitment Process of DSMs and ASMs.

Resolution 39.7

The agenda item was approved in principle with the observations that 50% vacancy of DSMs should be filled through open competition exam while the remaining 50% should be through written test of existing ASMs, subject to completion of a basic threshold in terms of service. It was observed that modalities must be worked out to give weightage to length of service of ASMs, while making final selection from ASM through the test.

Supplementary Agenda Item No. 39.8
Allocation of Funds for Repair/Renovation at Commissioner's Office, Jalandhar.

Resolution 39.8

Commissioner, Jalandhar Division, Jalandhar presented fresh proposal for renovation of his office which was approved.

The meeting concluded with a vote of thanks to the Chair.